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### GUIDELINES FOR AUTHORS

Submitted papers should contain original and previously unpublished work. Papers accepted for publication in the WNE working paper series may still be modified and submitted for publication in other working paper series, in journals and books. Submitted papers, however, should contain work that is free from mistakes and unresolved issues. Work that only contains preliminary results, on the other hand, should not be submitted to this series.

There is no limit to the length of submitted papers and there is no preference for the area of economic research. In case of lengthy works authors might be asked to drop parts of the material, if necessary.

At least one of the authors has to be affiliated with WNE UW (or take a part in a conference organized by WNE UW). It is required that all authors affiliated with WNE UW should have an account in the [IDEAS/RePEc database](#). All WNE working papers are published electronically in this database and on the [wne.uw.edu.pl](http://wne.uw.edu.pl) website. By submitting a paper to the series authors agree to these conditions.

Submissions should be prepared following the guidelines detailed below:

- The main text of the paper should be submitted in DOC/DOCX or TEX format,
- Detailed information on the paper should be submitted separately in DOC/DOCX or TXT file, including all the required information specified below:
  - Title,
  - Author(s) with affiliation and email,
  - Abstract (max 150 words),
  - JEL codes,
  - Keywords,
  - Acknowledgments, if necessary.
- The main text of the paper should be divided into clearly defined and numbered sections. Subsections should be numbered 1.1 (then 1.1.1, 1.1.2, ...), 1.2, etc. (an introduction should be included in section numbering),
- Margins should be set at 2.5 cm on all four sides (left, right, top, bottom)
- Papers should be in 12-point font, preferably in Times New Roman,
- Papers should be 1.5 spaced with additional space (6-points) added between paragraphs and sections,
- Citations in the main text should give only name of author(s), year of publication, for example:

One author: (Jones 2001)

Two authors: (Jones and Smith 2001)

Three and more authors: (Jones et al. 2001)

Institutional author: (WHO 2006)

- Tables and figures should be included in the main text with separate numbering for tables and figures,
- Table heading and figure caption should be above a table or figure

- Source of a table or figure should be below a table or figure, written in 10-point font (Times New Roman)
- Figures should be clearly readable – please use a minimum of 300 dpi,
- Footnotes are allowed, endnotes are not allowed,
- Acknowledgements should not be included in the main text,
- Separate section listing all references should be included at the end of the paper, between the main text and the annexes,
- References should be arranged first alphabetically and then further sorted chronologically if necessary,
- Reference list should start with last and initials of first names of authors, publication year and title. References to journal articles should contain the name of publication, volume, month of publication, year and page numbers. References to books should contain publisher details, year of publication, and editors or page numbers where relevant.

Reference examples:

Reference to a journal publication:

Andreoni, J., Miller, J., 2002. Giving according to GARP: An experimental test of consistency of preferences for altruism. *Econometrica* 70 (2), 737–753.

Reference to a book:

Żylicz, T., 2000. Costing Nature in a Transition Economy. Case Studies in Poland. Edward Elgar, Cheltenham.

Reference to a chapter in an edited book:

Mettam, G.R., Adams, L.B., 2009. How to prepare an electronic version of your article, in: Jones, B.S., Smith, R.Z. (Eds.), *Introduction to the Electronic Age*. E-Publishing Inc., New York, pp. 281–304.

Reference to a website:

Cancer Research UK, 1975. Cancer statistics reports for the UK.  
<http://www.cancerresearchuk.org/aboutcancer/statistics/cancerstatsreport/> (accessed 13.03.03)