

DOUBLE DEGREE STUDIES COOPERATION AGREEMENT

between two parties:

Trier University, Universitätsring 15, 54296 Trier, Germany,
represented by Prof. Dr. Michael Jäckel, President

and

University of Warsaw, Krakowskie Przedmieście 26/28, 00-927
Warszawa, Poland, represented by Prof. Dr. Marcin Pałys, Rector

relating to the Masters' programmes

"M.Sc. Economics - European Economic Integration" at Trier University,

and

"Master in International Economics" at the University of Warsaw

Draft January 14, 2015

Whereas:

The parties hereto believe that education in the above mentioned Master programmes would be enhanced by carrying out a double degree studies cooperation.

It is hereby agreed as follows:

§ 1 DOUBLE DEGREE STUDIES

1. Content and load of studies

1.1 The double degree studies shall involve four semesters (two years) of study. The total study load comes out at 120 ECTS.

1.2 Students shall undertake studies at both universities, for the equivalent of two semesters at each. Students spend their first year of studies at one of the partner universities (home university), and their second year at the other partner university. Both partners offer a complete two-year study programme.

1.3 The parties accept the course list as laid down in the appendix. Changes are possible subject to written agreement by the Joint Academic Committee (§2 Art. 2). Seminars and

courses finished successfully at one of the institutions that are part of the curriculum will be recognized by the respective partner institution.

1.4 At both universities, the language of instruction will be English.

2. Award of Double Degree

2.1 Students completing one of the Master programmes referred to above will be awarded two degrees. Successful graduates will receive two Master degree certificates, one by each university specifying what courses have been completed at each of the two universities and that the degree was completed in cooperation of the two universities.

2.2 The two Master degree certificates are equivalent to the master's degree in the countries of the partner universities as follows:

Germany: Master of Science M. Sc.

Poland: Magister

2.3 Each university is responsible for the issuing of the degree certificate confirming the qualification accompanied by a detailed record of study (e.g. diploma supplement) keyed to the programme requirements. Students must apply for the final certificates at Trier University and the University of Warsaw and submit a transcript of records to the respective examination offices.

3. Selection

3.1 The number of slots available for the double degree studies equals five per partner university. The number of students admitted to double degree studies at each university should be balanced on average. The number of students from each party that may participate in the double degree studies will be decided by the Joint Academic Committee (§2 Art. 2) on a yearly basis in April.

3.2 Each party is responsible for the fulfilment of entrance requirements, selection and admittance of students applying to their respective Master degree programme, including English-language proficiency.

Students who have already been admitted to the Master degree programme at one of the partner universities and selected for the double degree studies will be admitted at the partner university without further entrance requirements or selection criteria.

Students admitted by the University of Warsaw Master in International Economics fulfil the requirements of English language proficiency at Trier University after having completed the first year of study in Warsaw.

3.3. Applications for the double degree option must be submitted by the candidates to the Coordinator at the home university no later than March 31st of the first year of studies.

The following documents must be submitted in English language:

- a CV,
- a motivation letter,
- a list of courses passed and grades obtained,
- bachelor (B.A. or B.Sc.) certificate.

3.4. The candidates will be selected by their home university according to their own criteria and procedures.

3.5. Students selected for the double degree studies will have to hand in their application to the partner university no later than July 1st of their first year of studies.

3.6. The students must have fulfilled the credit requirements of at least two semesters (60 ECTS) of their Master degree programme in order to continue with the second year at the partner university.

4. Tuition and Fees

4.1. Each party will waive tuition fees for students from the partner institution. Candidates shall pay tuition and fees at their home institution and remain registered there, while also being registered at the partner university during their second year of study.

4.2. Social fees (at Trier University: Semesterbeitrag), health insurance, travel and living costs are the responsibility of the student.

§ 2 ORGANISATION

1. Coordinator

Each party will nominate a permanent staff member at its Department of Economics who shall act as contact person for all matters concerning the double degree studies.

2. Joint Academic Committee

The parties shall appoint a Joint Academic Committee which:

- sets admission quotas for the double degree studies,
- (if applicable) decides upon the distribution of scholarships,
- (if applicable) decides upon the distribution of subsidies,
- is responsible for the quality assurance of the double degree studies,
- approves changes to the course list in the appendix,

- takes care of student evaluation and overall evaluation of the double degree studies,
- gives recommendations for improvement of the double degree studies.

The Joint Academic Committee consists of 2 persons from each party (the Directors of studies of each of the 2 master programmes, and the Coordinators).

3. Curriculum and Academic Itinerary

* 3.1 Students starting their studies at Trier University:

- enroll in the M.Sc. Economics-European Economic Integration at Trier University and take 60 ECTS at Trier University during their first year of study. The nomination of candidates at Trier University will take place in May;
- enroll and take courses (60 ECTS) at University of Warsaw;
- have to write their master thesis, complying with requirements of each institution.

* 3.2 Students starting their studies at University of Warsaw:

- enroll in the M.A. International Economics at University of Warsaw and take 60 ECTS at the University of Warsaw during their first year of study. The nomination of candidates at University of Warsaw will take place in April;
- enroll and take courses (60 ECTS) at Trier University;
- have to write their master thesis, complying with requirements of each institution.

3.3 The courses offered at Trier University and the University of Warsaw and the number of ECTS credits awarded can be found in the course list in the appendix.

3.4 Before students start their study period at the partner institution, a course plan will be approved by the Coordinators from both partner institutions and a learning agreement will be signed.

4. Examination and Thesis Committees

Each party will appoint examination and thesis committees or use the already existing structures of their institution (Master-Prüfungsausschuss Economics at Trier University) to determine the final grades of the Master theses. Each committee also

- verifies that the results meet the learning outcomes and objectives of the programmes,
- ensures consistency of standards of examination in the programmes.

5. Final Examination

5.1 At the end of their studies, students have to write a final Master thesis in English. The thesis is supervised by two scholars, one from each participating university.

5.2 The double degree studies are concluded by a defence of the Master thesis based on a presentation of the thesis' findings and a discussion of the thesis. Video conference may be used.

5. Evaluation and Quality Assurance

5.1 Both participating universities will provide for accreditation of their study programme according to their national accreditation rules.

5.2 The Joint Academic Committee is responsible for the overall management and quality assurance of the double degree studies. Course evaluation is the responsibility of each partner university.

5.3 Students and staff of both participating universities will engage in ongoing review and evaluation. The Joint Academic Committee will meet once a year (in person or via video conference) to consider these reports together with recommendations for further enhancement.

§ 3 STUDENTS

1. Students

1.1 Each student shall have all the rights and privileges enjoyed by other students of the university in which they are enrolled (Trier University or University of Warsaw).

1.2 Students participating in the double degree studies shall be subject to the rules, regulations and discipline of the university at which they are studying.

2. Housing, visa and student support

Students participating in the double degree studies shall benefit from all services offered by the host university. The services should be the same as those provided to regular students at the respective institution. In addition to the regular services offered by each university, each partner undertakes to provide:

- support for obtaining visas (if applicable) and residence permits,
- support for the search for accommodation, local language courses, and special integration activities to all hosted students,
- information of any requirements regarding personal, home and health insurance at the home and host university.

All teaching is conducted in English. Communication and student administration should be conducted in English; if this is not possible the parties will provide for English speaking support if necessary.

3. Student Data

Any information about the students enrolled in the double degree studies can be requested by both universities at any time. Both partners respect the rules of data protection established in the national legal system.

§ 4 RESPONSIBILITIES AND RIGHTS

1. Responsibilities of the parties

Each party is responsible for the implementation of the goals of the programmes. Participating universities are equal partners and are obliged to exchange information concerning the project on a regular basis.

2. Finances

Each party shall bear its own costs and expenses.

3. Ownership of intellectual property rights

Each party acknowledges that the title to all intellectual property contained in any information and documents provided or made available to the other party, including but not limited to teaching and learning material, is and shall remain at all times the exclusive property of the disclosing party, insofar as the disclosing party owns such rights, and that the other party has no rights to use, disclose, copy or otherwise dispose of said rights, except in accordance with any explicit or implied authority hereunder, and further that any such authority shall immediately cease upon termination of this Agreement.

4. Liability of the parties

The participating universities are not liable for damages caused by (guest) students and cannot be prosecuted for any accidents caused by students.

§ 5 DISPUTE RESOLUTION, START AND TERMINATION

1. Dispute Resolution

Any dispute arising from this agreement shall be referred for resolution to the coordinators referred to in § 2 Art. 1.

2. Start, duration and termination

2.1 It is understood that this agreement shall take effect January 1st, 2016 and shall continue in effect until terminated by either party in accordance with § 5 Art. 2.3.

2.2 This agreement may be revised or amended by mutual written consent.

2.3 Any party may terminate this agreement, giving six months written notice to the other.

2.4 Following delivery of the notice of termination, no new intake of students shall take place and the parties shall take reasonable steps to ensure that students undertaking a programme at the time of termination of this agreement are placed on suitable courses at either of the universities or at another institution in order to complete their studies, subject to the appropriate programmes being available, the availability of the places in that programme and the payment of fees to the university.

The undersigned agree to this agreement on behalf of their respective universities:

This agreement is entered into on [date]

For Trier University

For the University of Warsaw

Prof. Dr. Michael Jäckel

President

Date:

Prof. Dr. Marcin Pałys

Rector

Date:

Appendix:

Course List for Students starting at Trier University

Sem.	Course Name	ECTS
1 UT	Advanced Microeconomics	10
	Advanced Macroeconomics	10
	Econometrics	10
2 UT	European and World Trade	10
	1 module from "Methods"	10
	1 module from "Core"	10
3 UW	International Trade Policy	6
	International Economic Geography	6
	International Finance	6
	Thesis	12
4 UW	Thesis	12
	English	6
	2 modules out of: International Monetary Policy, Theory of Economic Integration, Economics Transition, International Marketing	12

Course List for Students starting at University of Warsaw

Sem.	Course Name	ECTS
1 UW	Advanced Microeconomics	10
	Advanced Microeconometrics	5
	Mathematical Methods in Economics	5
	International Labour Migration	4
	Research Seminar	5

	Training	1
2 UW	Advanced Macroeconomics	10
	Monetary Economics	5
	Macroeconometrics	5
	International Trade Theory	5
	Research Seminar	5
3 UT	Political Economics	10
	1 module from "Methods"	10
	1 module from "European Integration" except "European and World Trade"	10
4 UT	Thesis	30

The modules belonging to the Wahlpflichtbereiche (compulsory electives) "Methods", "Core", and "European Integration" are defined in the Fachprüfungsordnung for the M.Sc. Economics at Trier University which is currently under construction due to reaccreditation.

