

**Regulations of the Ethics Committee
of the Faculty of Economic Sciences, University of Warsaw**

The Ethics Committee (hereinafter referred to as the "Committee") of the Faculty of Economic Sciences at the University of Warsaw (hereinafter referred to as the "WNE") is a body providing support to WNE employees, collaborators, and students in resolving ethical dilemmas related to the design and conduct of scientific research in economics and in defining ethical standards of collaboration.

1. The Ethics Committee is appointed by the WNE Faculty Council for the duration of the Dean's term of office.
2. The Committee comprises seven members, including at least one representative of doctoral students. Members of the Committee must be employees or doctoral students of WNE.
3. The Chairperson and other members of the Committee are appointed by the Faculty Council.
4. The Chairperson may, when necessary, seek the opinion of a person who is not a member of the Committee.
5. The Chairperson, either on their own initiative or at the request of an individual reporting a conflict of interest, may temporarily exclude Committee members who are personally involved in the ethical issue under review (e.g., the principal investigator or collaborators of the study in question).

If a member is excluded due to a conflict of interest, Committee members may propose candidates for replacement. A replacement is selected through a secret ballot.

6. The primary role of the Committee is to evaluate primary research projects involving human participants conducted under the supervision of WNE staff, doctoral students, postdoctoral researchers, and collaborators, as well as by WNE students.

The Committee may also address other ethical issues reported to it, including cases of copyright infringement arising from research or teaching activities conducted by WNE staff and collaborators.

7. The author of a research project described in section 6 of these Regulations must obtain the Committee's opinion if at least one of the following conditions applies:
 - a) The study employs techniques that mislead participants.
 - b) The study is conducted without obtaining informed consent from participants.
 - c) Participation in the study may negatively impact the well-being of participants.
 - d) Participants are not allowed to withdraw from the study at any time.
 - e) Participants are students attending classes conducted by the principal investigator or collaborators of the study, and participation is unpaid or the average remuneration is disproportionately low relative to the time spent. This does not apply to studies requiring only a few minutes or research conducted solely for teaching purposes.
8. The Committee issues opinions at the request of the project's author or their academic supervisor, and in special situations, at the request of the Dean, the Faculty Council, or other interested parties.
9. Applications for the Committee's opinion must be submitted using the form annexed to these Regulations and should include, in particular:

- a) An assessment of risks to participants, especially the risks of discomfort or reduced self-esteem. Other costs, such as time input and physical effort, should also be considered.
 - b) Rules for the dissemination of research results and measures to ensure the anonymity of participants.
 - c) A declaration that the research is original in nature.
 - d) If the research procedure involves deviations from recommended standards (e.g., no consent is sought from participants), a justification for choosing such a procedure and a plan to mitigate potential adverse effects. If survey questions may cause misunderstandings, it must be stated whether and how participants will be debriefed after the study.
10. Applications should be submitted electronically to the Chairperson of the Committee.
11. The Committee evaluates research projects and issues opinions in the following forms:
- a) Positive: The project meets ethical requirements.
 - b) Conditional (with justification): The project requires minor adjustments in areas specified by the Committee.
 - c) Negative (with justification): The project does not meet ethical requirements. After addressing disqualifying issues and incorporating the Committee's feedback, the application may be resubmitted.
12. The Committee approves opinions through a secret ballot by a simple majority vote, with a quorum of at least 50% of its members. Voting may also be conducted electronically, provided that all members consent to this method.
13. In the event of a tie, the vote must be repeated.
14. Applicants may not commence their research until the Committee has issued a positive opinion.
15. Appeals against the Committee's decisions may be submitted to the Faculty Council.
16. The Committee may request additional clarifications or supplementary materials from the applicant if necessary.
17. Meetings of the Committee are convened by the Chairperson to evaluate submitted applications. Meeting dates are set based on the volume of applications received.
18. The Committee may conduct meetings using electronic communication tools. Meetings must be convened no later than 21 days after an application is submitted, excluding holidays for academic work.