

## **Regulations of the "School of Eagles" Programme**

implemented by the Faculty of Economic Sciences at the University of Warsaw

### **§ 1**

1. These Regulations define the rules for granting a scholarship under the "School of Eagles" programme, implemented by the Faculty of Economic Sciences at the University of Warsaw (FES UW), financed by the Ministry of Science and Higher Education (MEiN) under the Operational Programme Knowledge Education Development, on the basis of agreement no. MNiSW/2020/142/DIR/KH.
2. The objective of the "School of Eagles" programme is to provide support for scientific research conducted by undergraduate students.

### **§ 2**

1. The scholarship from the "School of Eagles" programme is available to students of FES UW who started bachelor's degree studies at FES UW in the academic year 2019/2020 or 2020/2021 after being the winners or finalists of a national or international subject or sports Olympiad.
2. If there are vacancies in the programme at the end of the recruitment period for the persons described in para. 1, students who have completed their first or second year of undergraduate studies at FES UW may apply for the scholarship of the "School of Eagles" programme, on the condition that their grade point average is no lower than 4.0, and all required subjects have been passed.
3. FES UW publicly announces the terms of the competition and a list of potential tutors under the "School of Eagles" programme, inviting those who are entitled to a scholarship and providing them with information about the programme.
4. FES UW will organise a pre-application meeting with information for eligible students.
5. Eligible students may apply for a scholarship containing:
  - a. A curriculum vitae, which includes achievements in national or international subject or sports Olympics,
  - b. A cover letter, including interests and plans for the future,
  - c. A research topic along with a brief description of the research plan and the indication of a research supervisor who is willing to supervise the topic - no longer than one A4 page.
6. The application must be sent by email to the following address: [szkola.orlow@wne.uw.edu.pl](mailto:szkola.orlow@wne.uw.edu.pl) within the time limit specified in the competition notice.
7. The candidate may submit a maximum of 3 (three) research plans if each of them requires a different research supervisor. The research plan may indicate more than one potential research supervisor. The rules do not provide for the eventuality that the same research plan will be implemented by more than one student. One student can conduct one research project topic and can receive one scholarship.

### **§ 3**

1. The selection committee appointed by the Head of the Teaching Unit consists of the programme manager, one tutor, and one student representative.
2. The selection committee conducts recruitment interviews with candidates and evaluates the applications of the candidates. The committee may consult the tutors indicated in the

applications for an opinion on the feasibility and scientific level of the research plans. The selection committee verifies the student's status, admission to studies at FES based on the status of winner or finalist in an Olympiad, the grade point average during the study programme, and settlements of stages.

3. The selection committee, based on the ratings and opinions obtained as stated in para. 2, draws up a ranking list of candidates with a tutor assigned to each candidate. The committee considers the scientific quality of an application and the limitation on assigning students to one tutor. The committee shall apply the principles of equal opportunities and non-discrimination.
4. Appeals against the competition results can be submitted to the Head of the Teaching Unit through the committee.

#### § 4

1. Students who have been qualified for the scholarship, according to the ranking list, are obliged to:
  - a. sign a contract in accordance with the template in Annex 1 to these Regulations;
  - b. submit a statement concerning personal data in accordance with the template set out in Annex 2 to these Regulations;
  - c. provide personal data entrusted for processing, in accordance with the terms specified in Annex 3 to these Regulations;
  - d. submit a statement for tax purposes, in accordance with the rules applicable at the University of Warsaw;
  - e. systematically conduct the research process under the tutor's supervision;
  - f. submit an advanced research plan and submit a research publication to a scientific journal within the time limit specified in the agreement;
  - g. at the request of the Head of the "School of Eagles" programme, present periodic progress in research work and the scope of current work.
2. After signing the agreement, the student may change the tutor during the implementation of the project by submitting a justified request to the programme manager.
3. The research supervisor (tutor) provides research guidance to the student in a systematic manner, for an average of 2 hours a week. The research supervisor keeps a record of meetings with the student and monitors the progress of the research work.

#### § 5

1. The scholarship is granted for a period until 31.07.2022, for full months starting from the month following the date of signing the agreement.
2. The scholarship is paid in quarterly instalments.
3. The monthly amount of the scholarship is 1370.70 PLN gross (one thousand three hundred and seventy zlotys and 70 gr.).
4. Payment of the scholarship will be made to a bank account held in PLN as indicated in the agreement.
5. A scholarship holder may receive only one scholarship under the "School of Eagles" programme.
6. The scholarship holder has the right to obtain a one-time subsidy in the amount of 200 PLN gross for the purchase of goods or services to support research work. The purchase is made on the terms applicable at the University of Warsaw.
7. The scholarship holder is obliged to provide personal data necessary for the implementation of the project.

8. The scholarship holder is obliged to provide information related to the monitoring and evaluation of the "School of Eagles" programme.

## § 6

1. During the scholarship period, the scholarship holder is obliged to conduct scientific research under the supervision of a tutor; in particular, an advanced research plan must be presented 6 months after the start of the scholarship period, and a research publication must be submitted to a scientific journal by 31.07.2022.
2. Scientific journals are the publications included in the list of journals prepared by the Ministry of Science and Higher Education (MEiN) or with an Impact Factor.
3. The co-author of a scientific publication resulting from the scholarship holder's participation in the "School of Eagles" programme may be the tutor conducting the research supervision of the scholarship holder.
4. The scholarship holder loses the right to receive a scholarship from the "School of Eagles" programme in the following cases:
  - a. breaching the good name of the University of Warsaw, in particular through a violation of ethical principles of research,
  - b. disciplinary punishment or suspension of the student's rights,
  - c. removal from the list of students,
  - d. failure to submit an advanced research plan approved by the tutor within the established timeframe,
  - e. lack of progress in the research work confirmed by the tutor,
  - f. resignation for circumstantial reasons.
5. Loss of the right to a scholarship in each case mentioned in para.4 takes place starting from the month following the occurrence of the above-mentioned circumstances.
6. An unduly paid scholarship must be returned.
7. Periodic settlement of work progress is conducted by the Head of the "School of Eagles" programme.
8. At the request of the Head of the "School of Eagles" programme, the scholarship holder is obliged to present periodic progress in research work and the scope of current work.
9. In the event of a suspected violation of the rules or the provisions of the agreement by the scholarship holder, in particular by providing false data in the agreement, the programme manager may suspend the payment of the scholarship while the case is being assessed. If after the suspension of the scholarship payment it is found that the scholarship holder has not violated the rules of the regulations or the provisions of the scholarship agreement, the scholarship shall be paid along with compensation.

## § 7

1. Substantive decisions regarding the implementation of the programme are made by the "School of Eagles" programme manager.
2. Administrative support for the "School of Eagles" programme is provided by the Section for Research and Publication and the Office of Admissions and Communication at FES UW.
3. The financial support of the "School of Eagles" programme is provided by the Financial Section at FES UW.
4. Scholarship payments may be subject to taxation and contributions, in accordance with national regulations and those in effect at the University of Warsaw.
5. The payment of scholarships is subject to the availability of funds for the Programme.

6. A student who has qualified for a scholarship has the opportunity to update the data included in Annex 2.