

**RESOLUTION NO 14/2023
OF THE TEACHING COUNCIL OF THE FACULTY OF ECONOMIC SCIENCES
OF THE UNIVERSITY OF WARSAW**

of 14 June 2023

**on the rules of exemption from the fees for educational services in full or in part in
connection with outstanding academic performance and scientific achievements**

Pursuant to § 7 s. 5 in connection with § 7 s. 2 p. 1 i 2 and with § 7 s. 1 of the Ordinance no 130 of the Rector of the University of Warsaw of 30 September 2019 on the principles for collection, as well as terms and procedure for exemption from the fees for educational services at the University of Warsaw (UW Monitor, item 306, as amended), it is resolved as follows:

§ 1

1. Detailed rules of exemption from the fees for educational services in full or in part in connection with outstanding academic performance and scientific achievements at the Faculty of Economic Sciences at the University of Warsaw.
2. The rules referred to in section 1 constitute an annex to this resolution.
3. The rules shall apply to all fields of study conducted at the Faculty of Economic Sciences at the University of Warsaw.

§ 2

The resolution no 36 of the Teaching Council of the Faculty of Economic Sciences of the University of Warsaw of 14 June 2023 on the rules of exemption from the fees for educational services in full or in part in connection with outstanding academic performance and scientific achievements shall be withdrawn as of 30 June 2023.

§ 3

The resolution comes into force on the day of its adoption and the Rules shall apply from the beginning of academic year 2023/24.

dr Dominika Gadowska-dos Santos
Chairperson of the Teaching Council
of the Faculty of Economic Sciences
of the University of Warsaw

Annex

to resolution no 14/2023 of the Teaching Council of the Faculty of Economic Sciences of the University of Warsaw of 14 June 2023 on the rules of exemption from the fees for educational services in full or in part in connection with outstanding academic performance and scientific achievements

**DETAILED RULES OF EXEMPTION FROM THE FEES FOR EDUCATIONAL SERVICES
IN FULL OR IN PART IN CONNECTION WITH OUTSTANDING ACADEMIC
PERFORMANCE AND SCIENTIFIC ACHIEVEMENTS
AT THE FACULTY OF ECONOMIC SCIENCES AT THE UNIVERSITY OF WARSAW**

§ 1 General provisions

1. These rules apply to the conditions under which a student may apply for exemption from tuition fees in whole or in part in connection with outstanding academic performance and outstanding scientific achievements. They do not apply to any other tuition fees, including fees for the repetition of classes nor classes not included in the study plan, neither to curriculum differences determined upon the resumption of studies.
2. In order to apply for a tuition fee reduction, a relevant application (prepared in accordance with the specimen presented in Appendix 1 for students who have Polish citizenship and in accordance with the specimen presented in Appendix 2 for foreigners) must be submitted to the head of the educational unit in accordance with the procedure laid down in the Code of Administrative Procedure no later than 30 days before the commencement of the courses which are the subject of the application, unless the head of the educational unit stipulates a different deadline for submission of the application.
3. Proving satisfying the ground referred to in s. 1 shall be the responsibility of the student.
4. The decision to grant a discount is made by the head of the educational unit for students of Polish citizenship and the Rector – for foreigners.
5. Discounts from different titles may be accumulated, provided that their sum does not exceed 70% of the amount of tuition fees for a given academic year.
6. The tuition fee reduction applies only to the year of study for which it was granted.

§ 2

1. Students studying on a programme conducted in English may apply for partial exemption from tuition fees due to outstanding academic performance.
2. The fee exemptions referred to in s. 1 shall be granted:
 - a) For the third and fourth semesters of first- and second-cycle studies – based on a ranking list created on the basis of the grade average from the first and second semesters of studies;
 - b) For the fifth and sixth semesters of first-cycle studies - based on a ranking list created on the basis of the grade average from the third and fourth semesters of studies.
3. The ranking list referred to in s. 2 is created on the basis of the grade average obtained in the winter and summer session in compulsory subjects provided for in the curriculum for a given field of study. Provisions of the Rules of Study at the University of Warsaw apply to determine the grade average. The ranking is created separately for each field of study, but jointly for all full-time and evening students in that field of study.
4. In order for a student to be recognised as having achieved outstanding academic performance or outstanding academic achievement, the following requirements must be met:
 - a) completion of at least the first year of study;

- b) the student shall have passed and documented the previous stage of study without a failing grade;
- c) obtaining a grade average of at least 4.00 in the compulsory subjects prescribed in the programme for the field of study concerned.

A student's failure to meet the above criteria does not change the ranking list. In special cases, the head of the educational unit may decide to take into account in the procedure for granting discounts those students who have obtained a lower grade average, but maintaining the order of the ranking list.

5. The decision to reduce tuition fees is made on the basis of the following principles:
- a) first 10% from the top of the ranking list - 70% discount;
 - b) second 10% from the top of the ranking list - 60% discount;
 - c) third 10% from the top of the ranking list - 50% discount;
 - d) the remaining students with an average of 4.00 and above who have fully passed a given stage of study - a 20% discount.

§ 3

1. Students may apply for partial exemption from tuition fees for outstanding scientific achievements:
- a) for winning a high place in a national competition on economic or financial topics - up to 35% of tuition fees, provided the student represented WNE UW;
 - b) for winning a high place in an international competition on economic or financial topics - up to 70% of the tuition fee if the student represented WNE UW;
 - c) for publication in a scientific journal to which the regulation of the minister responsible for higher education and science assigns points and the student was affiliated to WNE UW:
 - 20% for a publication resulting in 20 points, with the discount being adjusted proportionally to the student's share of the publication,
 - 30% for a publication resulting in 40 points, with the discount being adjusted proportionally to the student's share in the publication,
 - 50% for a publication resulting in 70 points, with the discount being adjusted proportionally to the student's share in the publication,
 - 70% for a publication scoring 100 pts,
 - 70% for a publication scoring 140 pts,
 - 70% for a publication scoring 200 pts.
2. The tuition fee discount is granted for the following semester after academic achievement was earned. In justified cases, the discount may be granted in another semester chosen by the student. The tuition fee discount for first-cycle studies may be granted for second-cycle studies provided that the student represented WNE UW when fulfilling an academic achievement.