

NCN call for proposals type: OPUS 18 HS5

Faculty of Economic Sciences at the University of Warsaw is looking for two students/ PhD students, to work in National Science Centre OPUS 18 grant "From knowledge networks to interregional innovation systems in the context of decentralized power for regions" (No. 2019/35/B/HS5/04010, principal investigator, Dr. Adi Weidenfeld).

Candidates have to provide a proof of being registered students in Poland (evidence is required) and speaking, writing and reading Polish at mother tongue level

Requirements:

1. Diploma in management, economic geography, business studies, economics or related field.
2. Interest in the subject of regional studies, social networks analysis and economic geography.
3. Experience in undertaking interviews in Polish
4. Very good command of English and Polish, preferably proved with language certificates and if not this will be checked in the interview.
5. Preferred experience in carrying out academic research.
6. Ability to work independently.
7. Motivation for an academic research career and passion for the topic.

We offer the selected candidate the possibility to:

1. learning world-class research.
2. scientific career development.

Description of tasks:

For an OPUS research project funded by the National Science Centre Poland on regional knowledge networks lead by Dr Adi Weidenfeld and international reputable academics from top Universities including Prof Nick Clifton (Cardiff Metropolitan University, the UK), and Dr Cornelius Pylak, Lublin University of Technology. A successful candidate is needed for undertaking qualitative data collection and analysis as well as assisting in writing up co-authored publications and reports and presenting in national and international conferences. Ideally s/he should have experience in social-network analysis or willingness to learn and acquire this skill. Funding is available for 12 months and is likely to be extended.

The student will be asked to coordinate and undertake interviews with senior officers in local authorities and other organisations in Poland and possibly online interviews in other countries, collect and analyse secondary online data and questionnaire surveys, perform social network analysis as well as engage in various academic activities. This is an exciting opportunity for paving the road to an international academic career.

It's possible that tasks may slightly change.

Deadline for submitting offers 20th July 2023

Offer submission format: email

Duration of the scholarship: 12 months

Scholarship: PLN 5,000

- the scholarship is awarded in accordance with the rules of granting scholarships in the regulations of research projects financed by the National Science Center (NCN), introduced by the Resolution of the NCN Council No. 25/2019 of March 14, 2019,

A complete application should include:

1. The attached document file in PDF format, containing:
2. Curriculum vitae with any scientific achievements (e.g. membership in research clubs, participation in scientific conferences, internships and trainings, awards and distinctions obtained) and details on your relevant research skills
3. Contact details of at least one researcher who could present his own opinion about the candidate,
4. A copy of the certificate confirming the knowledge of English at least at B2 level (or its equivalent);
in the absence of a certificate, part of the interview may be conducted in English,
5. Signed "Information on personal data processing" form.

Applications containing a complete set of documents should be delivered by 20th July 2023 by e-mail (email subject: OPUS 18 Knowledge networks scholarship) to the address of the principal investigator, Dr. Adi Weidenfeld (aweidenfeld@wne.uw.edu.pl)

Online interviews will take place soon after the 20th July 2023

The selection board reserves the right to extend the recruitment procedure to interviews with selected candidates in English. **For informal conversation, please contact Dr Adi Weidenfeld** aweidenfeld@wne.uw.edu.pl

.....
given and family name

Information on personal data processing

Controller

Controller of your personal data processed in connection with the recruitment process is the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa, as the Employer.

Contact with the controller:

- by traditional mail at: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa (name the organizational unit to which your letter is addressed);
- by phone: 22 55 20 355.

Data Protection Officer (DPO)

Controller has designated Data Protection Officer whom you may contact via email at iod@adm.uw.edu.pl. You may contact the DPO in all matters relating to your personal data processing by the University of Warsaw and the exercise of rights in relation to the processing of personal data.

The DPO, however, does not proceed other matters, like handling recruitment procedures, collecting recruitment documents, providing information on current recruitment process.

Purpose and legal grounds of data processing

Personal data of candidates for employment shall be processed for recruitment purposes only.

Your personal data shall be processed in the scope as indicated by employment law¹ (*given name (names) and family name, date of birth, contact information as provided, education, professional qualifications, previous employment*) for the purposes of this recruitment process², whereas other data³ shall be processed based on your consent which may take the following wording:

I agree to the processing of personal data provided in (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.

¹ Art. 22¹ of the law of June 26, 1974 Labour Code (i.e. Journal of Laws 2019 item 1040 with subsequent changes);

² Art. 6 section 1 letter b of the Regulation of the European Parliament and the Council (EU) 2016/679 of April 27, 2016 on protection of individual persons with regard to the personal data processing and on the free flow of such data, and also repealing Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119 of 04.05.2016, page 1, with subsequent changes) (hereinafter as the GDPR);

³ Art. 6 section 1 letter a of the GDPR;

If your documents include data as mentioned in Art. 9 section 1 of the GDPR (special categories of personal data), processing shall be possible upon your consent to processing such data⁴ which may take the following wording:

I agree to the processing of special categories of personal data, as mentioned in Art. 9 section 1 of the GDPR, provided in (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.

The University of Warsaw shall be also processing your personal data in future recruitment processes upon your consent⁵ which may take the following wording:

I consent to processing of my personal data for the purposes of any future recruitment processes at the University of Warsaw for the period of the next nine months.

You may revoke all such consents at any time by, for example, sending an email at aweidenfeld@wne.uw.edu.pl (email address due for the recruitment process).

Be advised that the revocation of your consent does not affect legal compliance of processing which had been completed upon consent before its revocation.⁶

Data retention period

Your personal data collected in this recruitment process shall be stored over the period of three months from the date the recruitment process is completed.

In case you agree to process your data in future recruitments, your data shall be used over the period of nine months.

Data recipients

Officers authorized by the Controller shall have access to your personal data, the processing of which is in the scope of their duties.

Recipients of personal data may be other subjects obligated by the Controller to provide specific services involving data processing, like

.....
(name all recipients of data)

Data transfer outside the European Economic Area (EEA)

Your personal data shall be disclosed to subjects authorized by law. Signing-in is through Google Forms. Your personal data may be also processed by our provider of G-Suit for education by Google Company in their data processing centres.⁷ Your data shall be protected under the standards of the Privacy Shield, accepted by the European Commission.⁸ This shall guarantee an adequate level of data security.

⁴ Art. 9 section 2 letter a GDPR;
⁵ Art. 6 section 1 letter a GDPR;
⁶ Art. 7 section 3 GDPR;
⁷ <https://www.google.com/about/datacenters/inside/locations/index.html>
⁸ <https://www.privacyshield.gov>

Rights of the data subject

Under the GDPR data subjects have the following rights:

- *to access data and to receive copies of the actual data;*
- *to correct (rectify) your personal data;*
- *to restrict processing of personal data;*
- *to erase personal data, subject to provisions of Art. 17 section 3 of the GDPR;*
- *to file a claim with the President of the Personal Data Protection Office, if you believe data processing violates law.*

Information on the requirement to provide data

Providing your personal data in the scope resulting from law is necessary to participate in the recruitment process. Providing other personal data is voluntary.

.....
place and date

.....
applicant's signature