**Admission procedure - graduate studies**

- **Wypelnia pracownik wydzialu (Office of Admissions)**
- **Zakwalifikowany**
- **Pełna teczka**
- **Projety**
- **Plac**
- **8D**
- **8R**
- **8K**
- **dec.**
- **8O**

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**Name**

**First name**

**Country**

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### Announcement of the results:

1st round: 13th April, 6 pm WMT, 2nd round: 17th July, 6 pm WMT, 3rd round: September 6 pm WMT

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<table>
<thead>
<tr>
<th>PL</th>
<th>EU/ EFTA</th>
<th>Non-EU/ EFTA</th>
<th>Deadlines</th>
</tr>
</thead>
<tbody>
<tr>
<td>IRK registration (personal data, field of study) - <a href="http://www.irk.uw.edu.pl">www.irk.uw.edu.pl</a></td>
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<tr>
<td>Payment of the application fee (~20 EUR or ~20 USD (depending on exchange rate), please pay online: <a href="http://rekrutacja.uw.edu.pl/en/shop/">http://rekrutacja.uw.edu.pl/en/shop/</a> )</td>
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<td>Motivation letter/ Statement of Purpose/Cover letter (additional requirements for Development Economics)</td>
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<td>Reference letter 1 (signed by PhD or higher, or employer)</td>
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<td>Reference letter 2 (signed by PhD or higher, or employer)</td>
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<tr>
<td>Apostille/Legalization (legalization issued by Polish Embassy or Consulate for countries which are not partners in Hague Convention or apostille issued by the Ministry of Education for countries which are partners in Hague Convention)</td>
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<td>Confirmation that the diploma entities to pursue education on MA/graduate level (if there is no indication on the diploma; the office may provide the candidate with a form; issued by Polish Consulate or the university)</td>
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<td>Sworn translation of the diploma and transcript of records/supplement into English or Polish</td>
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<td>Confirmation of proficiency in English B2 (Accepted certificates: Cambridge (FCE, CAE, CPE, BEC - above &quot;Vantage&quot;, CEIBT), IELTS (above 6), TOEFL (Paper: at least 510, CBT: at least 180; ITB: at least 87), TOEIC (at least 700), CELS (at least &quot;Vantage&quot;), ESOL, IESOL, standardized EU B2 level certificates; advanced level of Polish at Polish Maturity Exam. Does not apply to citizens of English speaking countries and alumni of studies in English)</td>
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<td>Copy of passport (or ID in case of PL/UE)</td>
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<tr>
<td>Optional: Copies of economic publications, Certificates of work experience and awards in economics, Curriculum vitae; Authorization to submit documents by third party</td>
<td>☐</td>
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</tr>
</tbody>
</table>

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**PESEL**

**Country**

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1st stage of admission procedure

1. **IRK registration** (personal data, field of study) - www.irk.uw.edu.pl
2. **Payment of the application fee** (~20 EUR or ~20 USD (depending on exchange rate), please pay online: http://rekrutacja.uw.edu.pl/en/shop/ )
3. **Motivation letter/ Statement of Purpose/Cover letter** (additional requirements for Development Economics)
4. **Reference letter 1** (signed by PhD or higher, or employer)
5. **Reference letter 2** (signed by PhD or higher, or employer)
6. **BA/undergraduate diploma/degree**
7. **Apostille/Legalization** (legalization issued by Polish Embassy or Consulate for countries which are not partners in Hague Convention or apostille issued by the Ministry of Education for countries which are partners in Hague Convention)
8. **Confirmation that the diploma entities to pursue education on MA/graduate level** (if there is no indication on the diploma; the office may provide the candidate with a form; issued by Polish Consulate or the university)
9. **Official transcript(s) of records or/and diploma supplement**
10. **Sworn translation of the diploma and transcript of records/supplement into English or Polish**
11. **Confirmation of proficiency in English B2** (Accepted certificates: Cambridge (FCE, CAE, CPE, BEC - above "Vantage", CEIBT), IELTS (above 6), TOEFL (Paper: at least 510, CBT: at least 180; ITB: at least 87), TOEIC (at least 700), CELS (at least "Vantage"), ESOL, IESOL, standardized EU B2 level certificates; advanced level of Polish at Polish Maturity Exam. Does not apply to citizens of English speaking countries and alumni of studies in English)
12. **Copy of passport (or ID in case of PL/UE)**
13. **Optional: Copies of economic publications, Certificates of work experience and awards in economics, Curriculum vitae; Authorization to submit documents by third party**

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2nd stage of admission procedure

1. **An ID photo** (traditional, on paper)
2. **Application forms printed from IRK with signatures** (consists of 3 pages: page with personal data, with photo uploaded in advance and a confirmation of the field)
3. **Bank receipt for ELS issuance fee (PLN 17)**
4. **Health certificate stating that there are no contraindications to start studies** (with translation into Polish or English)
5. **Agreement on studying regulations with signature** (will be sent to the candidates after acceptance; 2 copies in Polish, 2 copies in English)
6. **Student visa confirmation** (a copy sent to Students Office rdabrowska@wne.uw.edu.pl)

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At the first stage of the procedure the documents may be uploaded into the system. After acceptance the same documents need to be submitted as copies certified by a notary or delivered personally at hard copies.

- **1st round: 13th April, 6 pm WMT:**
- **2nd round: 17th July, 6 pm WMT:**
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**www.wne.uw.edu.pl:** Office of Admissions: admissions@wne.uw.edu.pl

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**Notes:**

- **Acceptance:** means that the candidate has been accepted by The Faculty of Economic Sciences to the programme during the qualifications process based on the ranking list prepared by Admission Committee - this is a preliminary decision.
- **ELS fee** can be paid by non-EU candidates after arrival to Poland. Maximum one week after showing the proof of remittance at Students’ office a Student ID will be issued.

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**Deadline for**

- **1st round: 16-18 April:**
- **2nd round: 6-9 July:**
- **3rd round: 15-20 July:**

***The documents also those which were previously uploaded should be authenticated. The deadline for submitted documents is extended to September 6th.***

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**Payment may be issued - please contact the office if you have any questions.**

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- **Country**
- **Name**
- **First name**
- **EU/ EFTA**
- **Non-EU/ EFTA**
- **Deadline**

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**Acceptance**

- **Plac**
- **8D**
- **8R**
- **8K**
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**Country**

- **IE**
- **QF**
- **DS**
- **I round**
- **II round**
- **III round**

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**Contact:**

- **studentsoffice@wne.uw.edu.pl**
- **Wypełnia pracownik wydziału (Office of Admissions)**
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